



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI – 110608
EXAMINATION SECTION
Common Recruitment Examination for AIIMS
(CRE-AIIMS)-2023



NOTICE NO: - 245/2023

F. No. AIIMS/34-92/Exam.sec/(CRE-AIIMS)/2023

Date: 06.12.2023

SCHEME OF EXAMINATION FOR THE GROUP POST No. 30 of ANNEXURE-II

Reference to advertisement vide Notice No. 239/2023 published in the newspapers as well as uploaded on the AIIMS website www.aiimsexams.ac.in on 17.11.2023 for filling up of various group 'B' & 'C' posts at various participating AIIMS. The Scheme of Recruitment Examination for the said posts including important dates is as under:-

Group Post No. & Name	30. Junior Administrative Officer/Office Assistant (N.S.)/Executive Assistant (N.S.)
Date of Uploading of Admit Card	Tuesday, 12th December, 2023
Date of Online (CBT) Recruitment Examination	18.12.2023(Monday) & 20.12.2023 (Wednesday)
Timing & duration of Examination	Will be announced in the Admit Card
Scheme of Examination	80 MCQs of 80 marks with four alternatives for each question:- 1. Paper-I (General): Duration : 45 Minutes, Total MCQs: 40 General Intelligence and Reasoning – 10 MCQs General Awareness & Knowledge of Computers– 10 MCQs Quantitative Aptitude – 10 MCQs English/Hindi Language and Comprehension – 10 MCQs 2. Paper-II (Domain Specific): Duration: 45 Minutes, Total MCQs: 40 Important Points:- ➤ There will be No negative marking for any wrong answer. ➤ The qualifying marks will be 40% for UR/EWS, 35% for OBC and 30% for SC & ST. For PWBID irrespective of the category qualifying marks will be 30%.
Medium of Examination	ENGLISH
Syllabus of Examination	The syllabus will be in accordance with the level of education qualification and experience as mentioned in the advertisement from the subject:- General Administration, CCS Rules, FR/SR, Basic Computer.
Preparation of Merit List	Merit will be prepared by marks secured by a candidate in both Paper-I and Paper-II. Resolution of Tie Cases: - In cases where more than one candidate secures equal MARKS, tie will be resolved; i. First by marks in domain specific part with candidate with higher marks will be placed higher in merit; ii. If not resolved by (i), by using date of birth with older candidates placed higher; iii. If not resolved by (i) and (ii) above, by using First Name of candidate with First Alphabet will be placed higher.

Important Note:

- The CBT Examination will be conducted in All Major Cities of India (Subject to receiving of sufficient number of applications).
 - The candidates are advised to download their Admit Cards from website www.aiimsexams.ac.in. Only website generated Admit Cards will be treated authentic and permissible to appear in the said Examination. No Admit card will be sent by Speed post.
 - As per practice, the Online (CBT) mode Recruitment Examination of the above mentioned post will be conducted without pre-examination screening of the applications of the candidate with regard to their eligibility. Hence, the candidate will be allowed **PROVISIONALLY** to appear in the Online (CBT) Recruitment Examination.
 - However, the original documents of all selected candidates related to fulfilment of eligibility criteria, experience etc. (as mentioned in the advertisement) will be verified by the Respective AIIMS before final appointment.
- All applicants are required to visit the website www.aiimsexams.ac.in regularly as all subsequent Corrigendum /Addendum / Updates will only be uploaded on the website.

Sd/-
ASSISTANT CONTROLLER (EXAMINATION)