

No.F.AIIMS/Exam.Sec./7-10/(B.Sc-M.Sc-Aug-25)/2025**Dated: 19.07.2025****Online Seat Allocation B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses, August-2025 Session)****FAQ (Frequently Asked Questions)**

1. What is the process of the Online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Seat allocation for 1st Round?

The online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Seat allocation will be done in following steps for 1st Round:

1. Login through online portal
2. Exercising choices (AIIMS) and Locking the choices (AIIMS) and their order for 1st Round.
3. Announcement of Seat Allocation of the 1st Round.
4. Acceptance of the allocated Seat by the Candidate.

2. How do I access the Online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Seat allocation portal?

The eligible candidates will have to Login themselves on Online Seat Allocation portal. The link for the portal will be activated only for eligible candidates in the MyPage and password may be reset by click on "Forgot Password" button and also an email containing link for the online seat allocation Portal and login credentials (Login ID and Password) will be sent to the registered email address of the eligible candidates. To retrieve the login credentials, click on the Forgot your login details button in the Registration/login Page.

After login to the online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Seat allocation portal, begin the process of making choices (AIIMS) and order the choices. The online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Seat allocation portal will remain open for date and time specified in the **Important Dates link**.

3. How do I Login and Set a new password for Online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses seat allocation?

To retrieve the login credentials, click on the Forgot your login details button in the Registration/login Page. You can reset password after login to the online seat allocation portal.

4. How do I make choices (AIIMS)?

The choices can only be made after you have logged in using the password for the B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Online Seat Allocation portal. On logging in, confirm your name and Registration ID. Click on **Make Choice** button to proceed to exercise choices and their order. To add a choice, choose the AIIMS from the drop-down menus and Click **Add choice**. To remove a choice, click on **Delete** button against that Choice (AIIMS).

5. Do I have to make choices (AIIMS) in one go?

No, you can make choices (AIIMS), edit or reorder them as many times you wish UNLESS you have already submitted and locked the choices (AIIMS) OR the last date and time as specified in the important dates schedule. ***You must save the choices (AIIMS) in case you wish to further add/delete/reorder them at a later time point*** (before the last date and time)

6. How do I order and reorder the choices (AIIMS)?

The default order of your choices (AIIMS) will be the order in which you add choice (AIIMS). To reorder your choices, use up and down arrows OR Drag and Drop the choice (AIIMS) to appropriate position in the list.

7. How do I save choices of AIIMS?

Click on the **Save** button to save the choices of AIIMS and their order.

8. How do I Submit and Lock the choices (AIIMS)?

You have to click on the **Submit and Lock Choices** tab and tick the checkbox **I accept the declaration** and click on the submit and Lock choices (AIIMS and subject/speciality). Note that you will be prompted twice to reconsider and after you have submitted and locked your choices (AIIMS and subject/speciality) for 1st Round, you cannot change it for any Round. Choices and their order once Submitted and Locked in 1st Round cannot be changed thereafter for any round.

9. What happens if I have saved the choices (AIIMS) but could not submit and lock the choices (AIIMS)?

The last saved choices (AIIMS) and their order will be considered as submitted and locked choices (AIIMS) and their order at the last date and time even if the candidate did not submit and lock the choices (AIIMS) and their order.

10. Can I add/delete/reorder the choices (AIIMS)?

The choices (AIIMS) can be edited (add/delete/reorder) ONLY if you have NOT submitted and locked your choice and before the last date and time of 1st Round.

11. Can I change the choices (AIIMS) and their order after I have submitted and locked my choices?

No, once you have submitted and locked your choices (AIIMS), they cannot be changed even if it is before the last date and time of submission for 1st Round.

12. Can I view the choice that I have submitted and locked?

Yes, click **View choices** button after logging in the Online B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Seat allocation portal. You are advised to take printout of the same.

13. Can I change the choices (AIIMS and subject/speciality) for 02nd Round?

No, you cannot change the choices (AIIMS and subject/speciality) for any further round after you have submitted & locked your choices (AIIMS and subject/speciality) or closing date & time of choice filling whichever is earlier.

14. What is meant by Active Acceptance of the allocated seat in the 1st Round?

If you have been allocated a seat in 1st Round of B.Sc. for allied & health care (erstwhile B.Sc. Paramedical) courses Online Seat allocation, then you are required to login within date and time specified in the **Important dates link** and select one of the following options:

Option 1. ACCEPT allotted seat and DO NOT WISH TO PARTICIPATE in further rounds of Seat Allocation

Option 2. ACCEPT allotted seat and WANT TO PARTICIPATE in 2nd ROUND of Seat Allocation

Failure to login and selecting an option within date and time specified in the **Important Date link** will lead to forfeiture of the allotted seat and render you ineligible for 2nd round.

15. What happens if I am allocated seat and I do not login and select any of options mentioned in FAQ no 14.

It is mandatory to login after results of online seat allocation and if you do not login and actively select any of the options mentioned in the answers to the FAQ no. 14, then your candidature will be nullified, and you will not be eligible for 2nd Round Seat Allocation. It is advisable to make these choices as soon as possible within the dates mentioned in the **Important Date link**.

16. I am a foreign national candidate, do I have to register and follow the process for online seat allocation.

If you are a foreign national, then you are NOT required to participate in the Online Seat allocation process.

17. If I have further queries, what should I do?

In case of any discrepancy please send a query to the Assistant Controller (Examinations) **Through the help/query section of choice making dashboard.**

18. What is procedure of 2nd Round or Subsequent Round if any after 1st Round of seat allocation?

Choices filled in the begging before 1st Round of Seat allocation will be considered for 2nd Round of seat allocation. Choices cannot be reordered/edited/changed for 2nd Round of Seat allocation.